



complainant will be:

- a. Notified in writing confirming receipt of the appeal.
- b. Notified by the Tribunal of the time, date and venue of the hearing of the Appeal.
- c. Advised in writing if the dispute is outside of the jurisdiction of the Appeals Tribunal.

7. DECISION OF THE APPEALS TRIBUNAL

- a. The decision of the Tribunal shall be determined by vote of the members.
- b. The decision of the Tribunal is by majority vote of the members.
- c. You will be notified in writing.

THE EARLY CHILDHOOD COMMISSION

45-49 Kingston Mall,
8-10 Ocean Boulevard, Kingston.
Tel: 922-92296-7; Fax: 922-9295
Website: www.ecc.gov.jm

THE APPEALS TRIBUNAL

How to appeal



1. WHAT IS THE APPEALS TRIBUNAL?

It is the body appointed by the Minister of Education to arbitrate all situations of dissatisfaction with the Early Childhood Commission's decision under the Early Childhood Act (2005).

2. WHO CONSTITUTES THE APPEALS TRIBUNAL?

The Appeals Tribunal consists of three members appointed by the Minister of Education.

They are:

- a. The Chairman – must be an Attorney-at-Law.
- b. Two other members from one of the following fields:
 - *Child Care*
 - *Child Psychology*
 - *Nutrition*
 - *Paediatrics*
 - *Nursing*

3. WHO CAN APPEAL?

Any Operator/Management Body of an Early Childhood

Institution who is dissatisfied with the decision of the Early Childhood Commission.

4. WHY DO YOU APPEAL?

You may appeal if you are dissatisfied with any decision of the Commission such as:

- a. Refusal of application for registration.
- b. Cancellation or suspension of registration.

5. HOW TO APPEAL

- a. Obtain a form from the Appeals Tribunal's Office at ***Ministry of Education, 2 Heroes Circle, Kingston 4.***
- b. Complete, date and sign form.
- c. Submit the form to the Appeals Tribunal within 7 days after the date on which the notice of the Commission's decision was received.

6. NEXT STEP

After the Appeal is received by the chairman the